

August 20, 2020

Kristi Criswell  
City of Independence Tourism  
210 W Truman Road  
Independence, MO 64052

Dear Kristi:

**Welcome and congratulations!** We are pleased to announce that the City of Independence Tourism will participate in the Show Me Strong DMO Funding Program. CARES Act funds in the amount of \$55,998 have been reserved for the reimbursement of qualified expenses for "City of Independence Tourism" as outlined in the submitted and approved application. Enclosed you will find a copy of the Program Agreement.

To accept this award, please follow these instructions:

1. Review all materials carefully, including the Terms and Conditions found in Exhibit F of the agreement.
2. Print out the Program Agreement..
3. Secure the signatures of the President/CEO of the DMO.
4. Scan and e-mail a copy of the signed Program Agreement to [Megan.Rogers@ded.mo.gov](mailto:Megan.Rogers@ded.mo.gov)
5. After the agreement is signed by the Division of Tourism Director, a copy will be returned to you. Keep a copy of the completed Program Agreement with all Exhibits for your records.

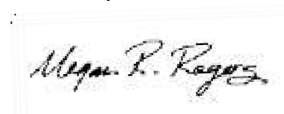
Participants are expected to complete all activities as outlined in the timeline presented with the guidelines. It is important to keep the Division of Tourism staff informed of any delays to the approved project, and changes must be approved in advance. Also, please notify the appropriate staff of any changes in your organization including key personnel, address, email address, etc. so that your organization receives all important program information promptly.

Please feel free to contact us with any questions or concerns.

Alex Wilkshire at 573-526-1551 or [Alexandra.wilkshire@ded.mo.gov](mailto:Alexandra.wilkshire@ded.mo.gov).

Megan Rogers at 573-751-3246 or [Megan.rogers@ded.mo.gov](mailto:Megan.rogers@ded.mo.gov)  
[mdtcoop@ded.mo.gov](mailto:mdtcoop@ded.mo.gov)

Sincerely,



Megan Rogers  
Cooperative Marketing Manager