

BILL NO. \_\_\_\_\_

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION AMENDING SECTION 6 “ORDINANCES, RESOLUTIONS, AND MOTIONS” OF THE COUNCIL RULES OF PROCEDURE.

WHEREAS, the Council desires to update the Council Rules of Procedure to amend Section 3.1, which outlines when Regular Council meetings are to be held; and,

WHEREAS, the Council further desires to update the Council Rules of Procedure to amend Section 3.4, which outlines when Study Sessions are to be held and how they are to be called; and,

WHEREAS, the Council further desires to update the Council Rules of Procedure to amend Section 5.1, which outlines the order of business for Regular Council Meetings; and,

WHEREAS, the Council further desires to update the Council Rules of Procedure to amend Section 6.5, which outlines when the City Clerk shall make public all items requiring Council action;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the Council Rules of Procedure be and are hereby amended to read as follows:

3.1 Regular Meeting: The Council shall meet in the City Council Chambers in the City Council Independence City Hall for Regular Council Meetings. The Regular Council Meetings are to commence at 6:00 p.m., on the first and third Monday of each month, unless otherwise specified at least two (2) weeks in advance, **or in the event the Regular Council Meeting falls on the first Monday immediately preceding the first Tuesday in which a federal, state or local election is to be held. In such an event, the Regular Council Meeting shall be held on the first Wednesday immediately following the election day.**

3.4 Study Sessions: The Council ~~may~~ **shall** meet informally in Study Sessions **once per month, and may convene for additional Study Sessions** at the call of the Mayor or of any four members of the Council, to review forthcoming programs of the City, receive progress reports on current programs or projects, or receive other similar information from the City Manager, provided that all discussions and conclusions thereon shall be informal. The Council may vote at a Study Session only to direct staff to add an item to an upcoming Regular Council Meeting agenda for formal action.

5. Order of Business and Agenda

5.1 Order of Business: The general rule as to the order of business in regular meetings of the Council is stated thus:

Invocation

Pledge of Allegiance

Roll Call

~~Citizen Requests~~

~~a. Communications and personal appearances of citizens before the Council~~

Unfinished Business

Presentations

Presentation

Resolutions

Proclamations

Consent Agenda - To be approved by one roll call vote

- a. Approval of Minutes
- b. Reports & Recommendations of the City Manager
- c. Other Reports
- d. Resolutions

Reports & Recommendations requiring more than majority vote to pass

Regular Agenda

Public Hearing Items

Non-Ordinance Action Items

Ordinances

- a. For final action - having previously received first reading
- b. For first reading
- c. Emergency ordinances & appropriating ordinances

Information Only - does not require action

Approval of Executive Session Minutes – (Only appears when needed.)

**Citizen Requests**

**a. Communications and personal appearances of citizens before the Council**

Councilmember Comments

- a. Matters initiated by Councilmembers for study, service requests, investigation by staff or formal action at a future meeting

Appeal Hearings

Adjournment

6.4 Council Sponsored Items: All Council requested action items must be submitted to the City Manager or City Clerk on or before 9 a.m. the Thursday ~~before the meeting~~ **prior to the Tuesday agenda publication** in which the desired action is to be taken.

6.5 Publication of Action Items: The City Clerk shall make public all items requiring Council action through publication of the item on the Council agenda ~~at least twenty-four hours (weekends excluded)~~ **no later than Noon on the Tuesday prior to the next regular** ~~before the~~ meeting in which the desired action is to be taken.

SECTION 2. That correction of any scrivener errors identified within the Council Rules of Procedure is hereby authorized by this resolution.

PASSED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2022, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

\_\_\_\_\_  
Presiding Officer of the City Council of  
the City of Independence, Missouri

ATTEST:

\_\_\_\_\_  
City Clerk

APPROVED AS TO FORM AND LEGALITY:

\_\_\_\_\_  
City Counselor

REVIEWED BY:

\_\_\_\_\_  
City Manager

**NOTE: Text being eliminated by this resolution is lined through and bolded, and text being added by this resolution is underlined and bolded.**