

BILLER ORDER FORM INVOICE TYPE PARAMETER SHEET

Invoice Type Parameters must be completed for each invoice type

Invoice Type	Non-Utility Invoices CityWorks/EBPP	Pricing Model	Submitter	
Biller Pays Network Fees			No	

CURRENT BILLING DETAILS

Please indicate how many bills are sent monthly by placing the bill count for each month below:

JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC
371	371	371	371	371	371	371	371	371	371	371	371

Avg CC Transaction \$	172.00	Max Invoice \$	125,000.00	Bill Frequency	Monthly	Avg. Bills Per Month	371
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PRODUCTS AND SERVICES

Products and Services	[EBPP]
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TRANSACTIONAL PRICING (Paid by Biller)

Payment Source Description	Payment Method	Fee Rate %	Fee Amount \$	Additional Fee \$
All Payment Sources	Credit/Debit			
All Payment Sources	ACH/EFT			

TRANSACTIONAL PRICING EXCEPTIONS

SERVICE FEES (Paid by Payer)

Payment Source Description	Payment Method	Fee Amount	Calculation Type	Min. Fee (\$) per Transaction
All Payment Sources	Credit/Debit	2.95 %	Percent (%)	\$1.95
All Payment Sources	ACH/EFT	\$0.75	Fixed (\$)	
IVR Surcharge	All Payment Methods			

SERVICE FEE EXCEPTIONS

MAX PAYMENT CAP

Card and PayPal Max (\$)	125,000	ACH Max (\$)	125,000	
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BILLER BANK ACCOUNT (FOR DEPOSITS AND CHARGEBACKS)

Note: must include voided business check or bank letter for each unique account

Routing #		Last 4 Acct #		
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NOTES / SPECIAL HANDLING

Drop-downs will consist of the following drop downs. Same Pricing across all types

Payment Types:

1. Bus Lic Application 2. Bus Lic & Liq Lic Application 3. Rental Lic Applicaiton 4. Temp Bus Lic Application 5. Emp Pmt Application 6. Liq Lic Application 7. Bus Lic Renewal 8. Bus Lic Xfer & Renewal 9. Rental bus Lic Renewal 10. Temp Bus Lic

Renewal 11. Emp Pmt Renewal 12. Liq Lic Renewal 13. Duplicate Bus Lic 14. Duplicate Emp Pmt 15. Duplicate Liq Lic 16. Bus Lic Xfer 17. Pay Outstanding Business License Balance 18. Pay Outstanding Landlord License Balance 19. Pay Outstanding Liquor License Balance 20. Food Handler Renewal 21. Food Handler Class Registration 22. Building Permit 23. Right of Way Permit 24. Contractor License 25. Temporary Event Health Permit 26, Duplicate Rental License 27. Contractor License Renewal 28. Commercial Animal Establishment Permit 29. Special Events Permit