

BILL NO. _____

ORDINANCE NO. _____

AN ORDINANCE AUTHORIZING FINAL DISPOSITION OF CERTAIN CITY
AUDIO AND VIDEO RECORDS THAT HAVE MET ALL REQUIREMENTS TO BE
ELIGIBLE FOR SUCH DISPOSITION.

WHEREAS, Article 14, Section 14.7 of the Charter of the City of Independence, Missouri, mandates the destruction of any City record of account, voucher, contract, lease, insurance policy, payroll, time record, tax deed, purchase order, police or municipal court record, or other official documents by ordinance of City Council; and,

WHEREAS, Missouri Secretary of State's Local Records Retention Schedule, Section POL 011, mandates that Car Audio and Video recordings, Booking Surveillance, Surveillance, Body Camera Video and License Plate Reader records be retained for no less than thirty (30) days after being evaluated to extract significant information that may impact criminal or major case investigation; and,

WHEREAS, Missouri Secretary of State's Local Records Retention Schedule, Section GS 088, mandates that Surveillance Camera Video recordings that record activities in public areas such as streets, parking garages, parking lots and public buildings be retained for no less than thirty (30) days after being evaluated to extract significant information involving criminal or other liability issues; and,

WHEREAS, the City Council, being advised that certain records have been subject to independent auditors' examination and considered in final auditors' annual reports, and are no longer needed, having met the minimum time for retention established by the Missouri Secretary of State's local records retention schedules, or any other federal or City retention requirement, does desire to remove said records; and,

WHEREAS, records identified as having met retention, or duplicate copies, regardless of the medium on which the records were created, stored, or received, may be reclassified, and retained by the City with other records destroyed as permitted by Missouri State law and City ordinances.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the City Clerk is hereby authorized to direct the final disposition of city audio and video records eligible for destruction once they have been reviewed and retained for the appropriate retention period.

SECTION 2. This ordinance is approving the destruction of city audio and video records from January 1, 2023, to December 31, 2023.

SECTION 3. That all ordinances or parts of ordinances in conflict herewith shall be and are hereby repealed.

PASSED THIS _____ DAY OF _____, 2023, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council

of the City of Independence, Missouri

ATTEST:

City Clerk

APPROVED AS TO FORM AND LEGALITY:

City Counselor

REVIEWED BY:

City Manager