



COVID-19 AND INFLUENZA VACCINE UPTAKE INITIATIVE
SUB-AWARD AGREEMENT

This Sub-Awardee Agreement (“Agreement”) is entered into by the National Council on Aging Inc., hereinafter referred to as “NCOA,” and City of Independence Health and Animal Services, hereinafter referred to as “Community Action Grant Sub-Recipient.” The Community Action Grant Sub-Recipient agrees to operate the project in accord with the terms and conditions hereof and any exhibits included herein. This Agreement is contingent, in its entirety, on Community Action Grant Sub-Recipient’s strict conformance with the terms.

GRANTOR		COMMUNITY ACTION GRANT SUB-RECIPIENT
National Council on Aging 251 18th Street, South Suite 500 Arlington, VA 22202		Name of Entity: City of Independence Health and Animal Services Address: Street address 1: 111 E Maple Avenue Street address 2: City, State ZIP(+4): Independence, US-MO 64050-3066 Organization UEI#: U5W1BFU54PJ3 State of Inc. (if diff. from above): Organization Congressional District: 5th Congressional district of Missouri
COMMUNITY ACTION GRANT SUB-RECIPIENT PERIOD		Length of initial term: 12 Months Initial period of performance: 04/28/2023 to 04/27/2024
Funds Awarded (the “Grant Funding”)		\$90,560.00
NCOA’s Federal Source:	Federal Award #: 90HDRC0008-01-00 Federal Award ID #: 90HDRC0008	Agency Name: Department of Health and Human Services, Administration For Community Living (ACL)
Method of Payment	<u>Fixed Price Sub-Recipient Award</u>	1st Payment - 40% / \$36,224.00 within 20 days of execution 2nd Payment - 40% / \$36,224.00 within 20 days following Mid-point of period estimated at 10/28/2023 (as long as in compliance with all requirements) Final Payment - 20% / \$18,112.00 within 20 days of grant closeout (as long as in compliance with all requirements)
<i>Approved for NCOA by:</i>		<i>Approved for COMMUNITY ACTION GRANT SUB-RECIPIENT by:</i>
NAME:		NAME:
TITLE: Chief Customer Officer		TITLE: City Manager
SIGNATURE		SIGNATURE
DATE		DATE

I. RECITALS

WHEREAS, NCOA and the Community Action Grant Sub-Recipient desire to enter into this Agreement, whereby NCOA will provide grant funding to Community Action Grant Sub-Recipient during the Agreement Period contingent upon the provision of certain services as described in this Agreement.

WHEREAS, NCOA and the Community Action Grant Sub-Recipient, acting by and through their representatives, have collectively agreed and by execution hereof are bound to the mutual obligations and to the performance and accomplishment of the tasks and compliance with the terms and conditions described herein.

WHEREAS, The United States continues to face the ongoing COVID-19 pandemic, combined with Influenza and other health issues. Today, nearly nine in 10 deaths from COVID-19 are among people 65 and over, and 70-85% of seasonal flu-related deaths occur in older adults, according to the U.S. Centers for Disease Control and Prevention. While lifesaving vaccines are available, research shows COVID vaccine uptake has slowed among older adults.

WHEREAS, in the interest of public health, it is critical to provide increased vaccine-related services, particularly to the country's historically underserved communities. To support this work, the U.S. Administration for Community Living (ACL) has funded the COVID-19 and Influenza Uptake Initiative for NCOA and our partners to make it as easy as possible for older adults and people with disabilities to get their shots and protect their health. (the Vaccine Uptake Initiative).

WHEREAS, the target populations of the Vaccine Uptake Initiative are older adults and people with disabilities, with emphasis placed on low-income, African American/Black, Latinx, women, LGBTQ+, and rural sub-segments of the community.

NOW, THEREFORE, in consideration of the terms and conditions herein, objectives of the Vaccine Uptake Initiative are to:

1. To implement a nationwide campaign to ensure older adults and people with disabilities get the latest COVID and flu vaccines.
2. Conduct tailored outreach, host vaccine clinics, and offer services many older adults need to get vaccinated, such as transportation and assistance in scheduling appointments.

II. COMMUNITY ACTION GRANT SUB-RECIPIENT SCOPE OF WORK

To achieve the objectives, Community Action Grant Sub-Recipient will perform the designated sets of activities, metrics reporting, deliverables and milestones as indicated in **Exhibit A** of this agreement.

III. COMMUNITY ACTION GRANT SUB-RECIPIENT RELATIONSHIP

A. Community Action Grant Sub-Recipient Representations, Warranties and Covenants

Community Action Grant Sub-Recipient represents warrants and covenants that:

1. At all times, agrees to use its best efforts to comply with all terms and conditions of this Agreement.
2. At all times during the Agreement Period it is and shall be in compliance with all applicable state and federal laws, regulations, requirements and standards and all requirements of all funding

sources;

3. As the underlying grant is funded by a U.S. Government agency or a funder that has specific requirements that are set forth in the request for proposal or application process, Community Action Grant Sub-Recipient agrees to abide by all such requirements and provisions made known to Community Action Grant Sub-Recipient, either through the proposal or application process or as explicitly designated below.
4. It possesses the legal right and authority and has obtained all necessary and appropriate official action necessary for Community Action Grant Sub-Recipient to enter into this Agreement, receive the funds authorized by this Agreement, and to perform the services the Community Action Grant Sub-Recipient has obligated itself to perform under this Agreement;
5. The person or persons signing and executing this Agreement on behalf of the Community Action Grant Sub-Recipient, or representing themselves as persons authorized to sign and execute this Agreement on behalf of the Community Action Grant Sub-Recipient, have been fully authorized by the Community Action Grant Sub-Recipient to execute this Agreement on behalf of the Community Action Grant Sub-Recipient and to validly and legally bind the Community Action Grant Sub-Recipient to all terms, conditions, performances and provisions herein set forth; and
6. In the event that the Community Action Grant Sub-Recipient is unable or unwilling to perform such services in a manner consistent with the terms of this Agreement, Community Action Grant Sub-Recipient shall immediately notify NCOA in writing of such fact and the reasons therefore in reasonably sufficient detail, including whether such inability or unwillingness is temporary or permanent.
7. All statements and responses provided by Community Action Grant Sub-Recipient to NCOA in its grant application and related documents which gave rise to this Agreement were when given and remain accurate and complete in all material respects.
8. If the subgrant/contract award amount is in excess of \$150,000, the subgrantee/contractor confirms it complies with the Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - and all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
9. By signing this agreement, the subgrantee/contractor confirms that it is not listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
10. As appropriate and to the extent consistent with law, the non-Federal entity should, to the greatest extent practicable under a Federal award, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award.

For purposes of this section:

- a. "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.

- b. "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

11. This grant award and employees working on this subaward will be subject to the whistleblower rights and remedies in the pilot program on Contractor employee whistleblower protections established at 41 U.S.C. 4712 by section 828 of the National Defense Authorization Act for Fiscal Year 2013 (Pub. L. 112-239) and Federal Acquisition Regulation (FAR) 3.908. The Community Action Grant Sub-Recipient shall inform its employees in writing, in the predominant language of the workforce, of employee whistleblower rights and protections under 41 U.S.C. 4712, as described in section FAR 3.908.

B. Breach of Representations and Warranties

In addition to any rights NCOA may have under this Agreement, NCOA shall have the right to terminate this Agreement immediately upon written notice to Community Action Grant Sub-Recipient in the event of any breach by Community Action Grant Sub-Recipient of the foregoing representations, warranties and covenants. In such event, Community Action Grant Sub-Recipient shall immediately refund to NCOA all Grant Funding received as of the effective date of suspension or termination.

C. Independent Contractor

Each of the parties is an independent contractor and neither party is, nor shall be considered to be, an agent, distributor or representative of the other. Neither party shall act or represent itself, directly or by implication, as an agent of the other or in any manner assume or create any obligation on behalf of, or in the name of, the other. Neither party has authorization to enter into any contracts, assume any obligations or make any warranties or representations on behalf of the other party. Nothing in this Agreement shall be construed to establish a relationship of co-partner or joint venture between the parties. NCOA shall not be responsible and shall have no obligation to Community Action Grant Sub-Recipient, the employees of Community Action Grant Sub-Recipient or any governing body to withhold Federal, State, or local income tax, or NCOA's employee portion of FICA or other payroll taxes, and other taxes relating from any individual assigned by Community Action Grant Sub-Recipient to provide services under this Agreement; Community Action Grant Sub-Recipient shall indemnify, defend and hold NCOA harmless from all liabilities, costs and expenses, including without limitation reasonable attorneys' fees resulting from all third party claims brought against NCOA for any FICA, FUTA, or SUI contributions and any other payroll taxes or any claims of any nature, relating to Community Action Grant Sub-Recipient's employees or staff arising from the performance of services under this Agreement.

D. Prohibition against Lobbying

1. Community Action Grant Sub-Recipient will not knowingly attempt to influence any member of Congress, State or local legislator to favor or oppose any legislation or appropriation associated with this Agreement.
2. Grant Funding shall not be used for publicity or propaganda purposes, for the preparation, distribution, or use of any kit, pamphlet, booklet, publication, radio, television, or film presentation designed to support or defeat legislation pending before the Congress or state or local legislatures.
3. Grant Funding shall not be used to pay the salary or expenses of any grant or contract recipient, or agent acting on behalf of such recipient, related to any activity designed to influence

legislation or appropriation pending before the Congress or state or local legislatures.

E. Scope of Agreement

1. This Agreement constitutes the entire agreement by the parties hereto concerning the work and services to be performed and the Grant Funding provided hereunder, and any prior or contemporaneous, oral or written agreement which varies from the terms hereof shall be void. This Agreement may only be amended by a writing clearly setting forth the amendments and signed by both parties.
2. The provisions of this Agreement are severable and if for any reason a clause, sentence, paragraph or other part of this Agreement shall be determined to be invalid by a court, federal agency, board or commission having jurisdiction over the subject matter thereof, such invalidity shall not affect other provisions which can be given effect without the invalid provision.

F. Reporting and Evaluation Participation Requirements

1. Community Action Grant Sub-Recipient will be responsible for the reporting and evaluation participation requirements as required and described in Exhibit A.
2. For awards that total \$30,000 or more, Community Action Grant Sub-Recipient is also required to provide NCOA with all relevant information to complete reporting under the Federal Funding Accountability and Transparency Act (FFATA).

G. Indemnification

1. Each party shall indemnify, defend and hold harmless the other for all liabilities, costs, claims and expenses, including, without limitation, reasonable attorneys' fees, arising from third party claims brought against the other party for personal injury or death or damage to real property or intangible or tangible personal property to the extent caused by the negligent acts or omissions of the indemnifying party, provided, however, if there also is fault on the part of the other party or any entity or individual indemnified under this Agreement or any entity or individual acting on an indemnified party's behalf, the foregoing indemnification shall be administered on a comparative fault basis.
2. Each party shall promptly notify the other party in writing of any and all litigation, claims, notices or demands known to such party, whether made against it or the other party, in connection with this Agreement. Each party shall cooperate with the other in the defense or handling of any claim, action or investigation relating to this Agreement. In all circumstances, the indemnifying party shall have sole control of the defense and resolution of the claim. The indemnifying party may settle or compromise or consent to the entry of any judgment without the consent of the indemnified party, as long as such settlement, compromise or judgement does not include any admission of fault on the part of the indemnified party. In such event, the consent of the indemnified party shall be required, which shall not be unreasonably withheld.
3. In all circumstances, the indemnified party shall have the right to participate in the defense of any proceedings with counsel of its own choosing, at its sole expense, and shall cooperate with the indemnifying party in the defense of any claim.

H. Subcontractors

Community Action Grant Sub-recipient shall not subcontract or delegate any portion of the work under

this Agreement to any third party without NCOA's prior written consent and approval, which consent and approval may be given in NCOA's sole discretion, and which may be obtained during the project management period of the Agreement. As appropriate for those not approved in advance, Community Action Grant Sub-Recipient shall provide NCOA written notice of any proposed subcontracting, including information about the services to be subcontracted, the identity of the subcontractor and other reasonable detail for NCOA to consider such request. Community Action Grant Sub-Recipient shall be responsible and solely liable for the acts and omissions of its approved subcontractors performing services on its behalf under this Agreement, including the performance of any subcontractors and their respective affiliates and shall be liable for and indemnify, defend and hold NCOA harmless for such subcontractors' (and their respective affiliates') misuse or misappropriation of any Confidential Information and/or any breach of the terms of this Agreement or the subcontractor's agreement with Community Action Grant Sub-Recipient.

IV. GENERAL ADMINISTRATIVE PROVISIONS

A. Period of Performance

The term of this Agreement shall be for the period as designated on Page One of this Agreement and as may be changed only by a mutually approved written amendment to this Agreement.

B. Total Funds Awarded

Community Action Grant Sub-Recipient will be provided Grant Funding as described in the payment schedule shown on Page One of this Agreement. Payments will be distributed via check or ACH to the Community Action Grant Sub-Recipient only after receipt of this Agreement, signed by both parties, and a completed W-9 form. It is understood and agreed that in no event shall the total distribution of grant funds made by NCOA to Community Action Grant Sub-Recipient during the term of the Agreement exceed the amount of funding designated on Page One or as further adjusted by a mutually approved amendment of this Agreement.

C. Agreement Termination

1. Termination for Cause

- a. NCOA retains the right to terminate this Agreement in NCOA's discretion if NCOA has a reasonable basis for believing Community Action Grant Sub-Recipient is not or will not be carrying out the project as specified herein. If the Community Action Grant Sub-Recipient fails to perform in whole or in part the terms of this Agreement or fails to make sufficient progress so as to endanger performance, NCOA will notify the Community Action Grant Sub-Recipient of such unsatisfactory performance in writing. The Community Action Grant Sub-Recipient has ten (10) business days in which to respond with a written plan acceptable to NCOA for correction of deficiencies. If the Community Action Grant Sub-Recipient does not respond within ten (10) business days with an appropriate corrective action plan, NCOA may terminate this Agreement immediately upon written notice to Community Action Grant Sub-Recipient which termination will become effective on the date specified by NCOA in such notice.
- b. Either party may terminate this Agreement upon at least thirty (30) days' advance written notice in the event of a material breach of the terms and conditions of this Agreement by the other party and failure to cure such breach within the thirty (30) day period following receipt of such written notice.

2. Termination for Failure to Execute Program

NCOA shall have the right to terminate this Agreement, in NCOA's discretion, in the event of non-compliance by Community Action Grant Sub-Recipient with Community Action Grant Sub-

Recipient's obligations set forth herein, or if NCOA has a reasonable basis for believing the Community Action Grant Sub-Recipient is not or will not be carrying out the project as specified herein.

3. Notice of Termination/ Partial Termination

Whenever for any reason NCOA shall determine that such termination is necessary, any such termination shall be effective by delivery to the Community Action Grant Sub-Recipient of a Notice of Termination specifying whether termination is for cause or for the convenience of NCOA, the extent to which performance of work under the Agreement is terminated, and the date upon which such termination becomes effective. Upon such termination of this Agreement, NCOA will determine the amount due the Community Action Grant Sub-Recipient, or otherwise, such sum will in no event exceed the Grant Funding set forth in the first page of this Agreement.

In the event of a partial termination, the portion of the Grant Funding which is payable with respect to the services under the continued portion of the Agreement shall be equitably adjusted by NCOA, and such adjustment shall be evidenced by a written modification to this Agreement.

V. MISCELLANEOUS

A. Advertising/Publicity

Except as otherwise agreed by the parties, or required by NCOA to achieve Project objectives, neither party shall, without the prior written consent of the other, use in advertising, publicity, on the internet or otherwise the names, trade names, service marks, trade dress or logo of the other party or any of its affiliates or refer to the existence of this Agreement in any press releases, advertising, web sites or materials distributed or made available to prospective customers or other third parties. In accordance with the Federally required Stevens Amendment, any public publications, products, communications, or programs developed under this Agreement must include an acknowledgement of federal funding from ACL.

B. Successors and Assigns

Without NCOA's express prior written consent, which may be withheld in NCOA's sole discretion, Community Action Grant Sub-Recipient shall not assign, transfer or delegate any of the rights or obligations under this Agreement. This Agreement and all of its provisions shall inure to the benefit of and become binding upon the parties and the successors and permitted assigns of the respective parties.

C. Survival

Any provision of this Agreement which by its nature must survive termination or expiration in order to achieve the fundamental purposes of this Agreement shall survive any termination or expiration of this Agreement. For clarity, provisions that survive termination shall include Section III(G) (Indemnification), Section V(D) Confidential Information, Section V(E) (Governing Law) and Section V(F) (Disclaimers/ Liability Limits).

D. Confidential Information

This Agreement shall apply to all confidential and proprietary information disclosed by each party to the other including, but not limited to, data relating to a party's products, equipment, inventions, discoveries, trade secrets, secret processes, knowledge databases and proposals which access knowledge databases, financial data, personnel records, patient records, medical records, health information, test results, proprietary computer programs, marketing information, and any other similar information which is (a) clearly marked to indicate its confidential or proprietary status, if disclosed by one party to the other in written, graphic, recorded, photographic or any machine readable form, or (b) by its nature proprietary or non-public, even if not marked and regardless how it is disclosed. A party's Confidential Information shall include Confidential Information of a party's

contractors, agents, and vendors.

"Confidential Information" shall not include information which (a) was already known to either party prior to the time that it is disclosed to such party hereunder; (b) is in or has entered the public domain though no breach of the Agreement or other wrongful act of either party; (c) has been rightfully received from a third party without breach of this Agreement; (d) has been approved for release by written authorization of either party; or (e) is required to be disclosed pursuant to the final binding order of a governmental agency or court of competent jurisdiction, provided that NCOA has been given reasonable notice of the pendency of such an order the opportunity to contest it.

Both parties agree that they will be deemed to be in a fiduciary relationship of confidence with respect to the Confidential Information disclosed to it by the other party. Both parties agree to hold the other's Confidential Information in strict confidence and not to disclose such information to any third party, or to use it for any purpose other than that contemplated by the parties at the execution of this Agreement. Both parties agrees that it will employ all reasonable steps to protect the Confidential Information from unauthorized or inadvertent disclosure, including without limitation all steps that it takes to protect its own information that it considers proprietary. Either party may disclose the other's Confidential Information only to those employees having a need to know and only to the extent necessary to enable the parties to adequately perform their respective responsibilities.

No copies of the Confidential Information shall be made by either party except as may be necessary to perform services relating to the Confidential Information. If requested by NCOA, GRANTEE agrees to destroy any Confidential Information of NCOA in its possession or control.

Each party acknowledges the any unauthorized disclosure or unauthorized use of Confidential Information by the receiving party will cause irreparable harm and loss to the disclosing party. In the event of any actual or threatened breach of this provision by a receiving party, the disclosing party shall be entitled to seek emergency interim relief prohibiting disclosure of its Confidential Information, which action shall not restrict or limit any other remedies legal or equitable that the disclosing party determines to seek.

Notwithstanding the foregoing, each party may disclose Confidential Information (a) to the extent required by a court of competent jurisdiction or other governmental authority or otherwise as required by law or (b) on a "need-to-know" basis under an obligation of confidentiality to its attorneys, accountants, banks and other financing sources and their advisors. In the event of a proposed disclosure hereunder, reasonable efforts will be made to provide this notice in sufficient time to allow the disclosing party to seek an appropriate confidentiality agreement, protective order, or modification of any disclosure, and the party required to make the disclosure will reasonably cooperate in such efforts. Any Confidential Information so disclosed shall continue to be treated as confidential in accordance with this Agreement until and unless it falls within one of the exceptions set forth above.

E. Governing Law

This Agreement shall be governed by, and construed in accordance with, the laws of the State of Delaware without giving effect to choice of law principles. Any action brought under or in relation to this Agreement shall be brought in a State or Federal court with venue in the State of Virginia, Arlington County. The parties consent to the jurisdiction of such courts over them, stipulate to the convenience, efficiency and fairness of proceeding in such courts, and covenant not to assert any objection to proceeding in such courts based on the alleged inconvenience, inefficiency or unfairness of such courts.

F. Disclaimers/ Liability Limits

1. EXCEPT FOR A BREACH OF INDEMNIFICATION OBLIGATIONS UNDER SECTION III(G) AND CONFIDENTIALITY UNDER SECTION V(D), IN NO EVENT SHALL EITHER PARTY OR ITS RESPECTIVE AFFILIATES BE LIABLE TO THE OTHER PARTY FOR ANY SPECIAL, INCIDENTAL, CONSEQUENTIAL OR PUNITIVE DAMAGES (INCLUDING, BUT NOT LIMITED TO, LOSS OF PROFITS OR COSTS OF

SUBSTITUTE SERVICES) ARISING OUT OF THIS AGREEMENT OR ITS TERMINATION, WHETHER LIABILITY IS ASSERTED IN CONTRACT, TORT (INCLUDING NEGLIGENCE) OR OTHERWISE AND IRRESPECTIVE OF WHETHER SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF ANY SUCH LOSS OR DAMAGE OR HAS CONSTRUCTIVE KNOWLEDGE OF SUCH DAMAGE, AND NOTWITHSTANDING ANY FAILURE OF ESSENTIAL PURPOSE. IN ANY EVENT, NCOA'S CUMULATIVE LIABILITY UNDER THIS AGREEMENT FOR ANY AND ALL CLAIMS SHALL NOT EXCEED THE TOTAL AMOUNT OF THE AGREEMENT FUNDING PAID AND PAYABLE BY NCOA TO THE COMMUNITY SUB-RECIPIENT UNDER THIS AGREEMENT.

2. EXCEPT AS EXPRESSLY SET FORTH IN THIS AGREEMENT, NEITHER PARTY MAKES ANY WARRANTY IN CONNECTION WITH THE SUBJECT MATTER OF THIS AGREEMENT, EXPRESS OR IMPLIED, INCLUDING WITHOUT LIMITATION, ANY WARRANTY OF NON-INFRINGEMENT AND THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

G. Notices

Any notices, correspondence or other communications relating to this Agreement required or permitted to be given hereunder will be sufficient if made in writing and sent by official postal services (e.g. US mail, FedEx), facsimile, email or by hand delivery. Notices shall be addressed to the physical or email address(es) as set forth on the first page of this Agreement, or such other address in the United States as either party may specify for itself by notice to the other party as provided herein. Notice shall be deemed served upon postal service or recipient acknowledgement of receipt. For clarity, email or other electronic notice shall be deemed served upon recipient's express acknowledgement of receipt.

EXHIBIT A SCOPE OF WORK

Community Action Grant Sub-Recipient Overview:

The City of Independence Health and Animal Services will with the City's senior center, The Palmer Center, to hold vaccination clinics and distribute information about vaccine education to adults age 60 and older. About 30% of the population of Independence is over 60 years old, and almost 18% of the total population lives with a disability. Our current efforts to vaccinate the public include holding a weekly vaccination clinic at City Hall, visiting nursing homes to vaccinate residents, and provide a homebound vaccination service for those who cannot leave their residence. These services are advertised on the City of Independence Facebook page. Our organization is able to easily coordinate with the City run Palmer Center, giving us a unique venue to reach older adults and people with disabilities. The Palmer Center is frequently visited and highly trusted in our community. It is important we vaccinate as many people in these groups as possible since they are vulnerable to poor Covid-19 health outcomes and make up such a large percentage of Independence's population.

Targeted Geographic Areas/Populations:

Independence, Missouri

Measurable Objectives, Activities, and Outputs:

As described in this Agreement, NCOA's overall objectives for the Vaccine Uptake Initiative are to:

1. Implement a nationwide campaign to ensure older adults and people with disabilities get the latest COVID and flu vaccines.
2. Conduct tailored outreach, host vaccine clinics, and offer services many older adults need to get vaccinated, such as transportation and assistance in scheduling appointments.

In support of the above objectives, and throughout the project period, 04/28/2023 to 04/27/2024, the Community Action Grant Sub-Recipient will support NCOA's goals on the Vaccine Uptake Initiative, by performing the following list of activities and outputs:

Host a minimum of 1 vaccination clinic at the Palmer Center a month
Host a minimum of 1 educational event a month at the Palmer Centers
Reach 2000 older adults through educational events

As described in the Community Action Grant Sub-Recipient's Grant Application, one of the key project deliverables is to support vaccine uptakes in the targeted markets, with an estimated range of vaccines administered of no less than 500 vaccinations.

Metrics Reporting:

Community Action Grant Sub-Recipient commits to submitting metrics required by this initiative. This includes:

1. Tracking, reporting, and monitoring of activities associated with this initiative, including:
 - a. Tracking of events, which may include activities such as education, outreach, and vaccination clinics;
 - b. Reporting on supportive services such as transportation services, assistance with scheduling appointments for vaccinations, personal support, referral services;
 - c. Tracking and reporting on the administration of vaccinations; and
 - d. Tracking and reporting on demographics of participants for various activities.

NCOA will provide subscriptions for all administrators ("Users") of each Community Action Grant Sub-Recipient to our Data Reporting Portal hosted by a third-party firm (URL to be provided), which is where all metrics should be reported regularly and no less frequently than weekly over the project period.

The subscriptions will allow those Users direct access to obtain technical support from that third party system host's Customer Service team. The Users will also have access to training tutorials, contextual "how to" tutorials, written user guides and other support resources, all of which will be available

within the platform.