

BILL NO. _____

RESOLUTION NO. _____

A RESOLUTION AMENDING SECTIONS 5.1, 5.2, 6.4, 6.5, AND 8.2 OF THE COUNCIL RULES OF PROCEDURE.

WHEREAS, the Council desires to update the Council Rules of Procedure to amend Sections 5.1 and 5.2 related to the Order of Business for Council meetings and study sessions, Sections 6.4 and 6.5 related to meeting agendas, and Section 8.2 related to Citizen Requests.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI, AS FOLLOWS:

SECTION 1. That the Council Rules of Procedure are hereby amended to read as follows:

- 5.1 Order of Business – Regular Meetings: The general rule as to the order of business in regular meetings of the Council is stated thus:
- Invocation
 - Pledge of Allegiance
 - Roll Call
 - Citizen Requests
 - a. Communications and personal appearances of citizens before the Council
 - Unfinished Business
 - Presentations
 - Proclamations
 - Consent Agenda - To be approved by one roll call vote
 - a. Approval of Minutes
 - b. Reports & Recommendations of the City Manager
 - c. Other Reports
 - d. Resolutions
 - Reports & Recommendations requiring more than majority vote to pass
 - Regular Agenda
 - Public Hearing Items
 - Non-Ordinance Action Items
 - Ordinances
 - a. For final action - having previously received first reading
 - b. For first reading
 - c. Emergency ordinances & appropriating
 - ordinances Information Only - does not require action
 - Approval of Executive Session Minutes – (Only appears when needed.)
 - Councilmember Comments
 - a. Matters initiated by Councilmembers for study, service requests, investigation by staff or formal action at a future meeting
 - Appeal
 - Hearings

Adjournment

5.2 **Order of Business – Study Sessions:** The general rule as to the order of business in study sessions is as follows:

Council Sponsored Items

Citizens Requests (Only on Council Sponsored Items)

Presentations

Staff Reports

Adjournment

6.4 **Council Sponsored Items:** All Council requested action items must first be presented at a Study Session prior to being added to a Regular Meeting agenda. One member of the Council can add an item to the Study Session agenda. Public comment will be allowed on any Council requested action items that appear on a Study Session agenda with the same rules as a Regular Meeting. All Council requested action items must be submitted to the City Manager or City Clerk on or before 9:00 a.m. two Thursdays prior to the Study Session or Regular Meeting for which the agenda is being published. **Proposed language for the item must be included. No changes shall be made to the agenda once it is published.**

6.5 **Publication of Action Items:** The City Clerk shall make public all items requiring Council action through publication of the item on the Council agenda no later than 5 p.m. two Fridays prior to the next regular meeting in which the desired action is to be taken. **No changes shall be made to the agenda once it is published.**

8.2 **Oral Communications in Meetings:**

A. **Appeal Hearings:** Speakers at appeal hearings conducted by the City Council shall be limited as determined by the Council.

B. **Public Hearings:** Individuals may address Council in formal public hearings at which public comment is permitted, without advance notification to the City Clerk. A speaker in public hearings shall step to the podium, give his or her name and city of residence in an audible tone of voice for the record and, shall limit remarks to any time limit announced by the presiding officer preceding the opening of the public hearing. If no time limits are announced, speakers in public hearings shall be subject to time limits stated elsewhere in these Rules.

C. **Requests to Speak:**

1) Taxpayers or residents of the City, may address the Council **as follows:**

- **In** a Regular Meeting or Special Called Meeting by oral communications on any matter concerning the City's business or on any matter over which the Council has control except matters that are the subject of pending legal actions filed by or against the City. An individual may sign up to speak with the City Clerk prior to the start of a City Council Regular Meeting at 6 p.m. on the first and third Mondays of the month, or a Special Called Meeting, unless otherwise specified. A request to speak form must filled out with Name, Address, Phone Number, Email and Topic. Speakers may address only one topic per meeting

and the subject matter must be clearly indicated by the speaker. Speakers may not deviate from the stated topic.

- **At a Study Session only regarding Council Sponsored Items on that agenda using the rules outlined in the following paragraphs.**

SECTION 2. That correction of any scrivener errors identified within the Council Rules of Procedure is hereby authorized by this resolution.

PASSED THIS _____ DAY OF _____, 2024, BY THE CITY COUNCIL OF THE CITY OF INDEPENDENCE, MISSOURI.

Presiding Officer of the City Council
of the City of Independence, Missouri

ATTEST:

City Clerk

City Counselor

REVIEWED BY:

City Manager

NOTE: Words struck through are being removed by this resolution and words underscored and bolded are being added by this resolution.